

INTERNATIONAL NEW VISA APPLICATION CHECKLIST



Full Name : _____

Personal Email Address : _____

No	Required Document	Format / Notes	•
1	Offer Letter from the University	PDF format (prepared by Swinburne)	☐
2	Copy of Passport (valid for at least 18 months)	Scan two pages side-by-side, including blank pages	☐
3	Official Academic Transcript & Certificates	Certified true copy/Notarized certificate, including translated copy (if applicable)	☐
4	English Proficiency Certificate	Mandatory (refer to Offer Letter condition)	☐
5	Passport-sized photos (White background, size 35 x 45)	Use EMGS photo checker tool to verify your photo meets the requirements.	☐
6	Medical Examination Form and Lab Report	Download: Medical Examination Form	☐
7	Location of Point of Entry into Malaysia	International airport or Border crossing	☐
8	Location of Single-Entry Visa issuance	Click here to check whether your home country is required.	☐

Certification Requirements:

- ☐ All non-English documents must be translated into English by a verifiable translation service.
- ☐ Translation must include accuracy statement, date, translator's name/signature and contact details.
- ☐ If name differs between documents and passport, provide school verification letter and/or a confirmation letter from Malaysia Embassy.

Reference: <https://visa.educationmalaysia.gov.my/guidelines>

Additional Country-Specific Documents

Country	Required Documents	Notes
Sudan	No-Objection Certification (NOC)	University will contact the Sudanese Embassy in Malaysia to obtain information on the NOC application procedure. Embassy of Sudan, Lot 586, Jalan 6 Taman Ampang Utama 68000 Ampang, Selangor Darul Ehsan Malaysia Tel: +60 3-4256 9104 Email: info@sudanembassykl.com
Oman	No-Objection Certification (NOC)	Student is advised to complete the Google Form at https://forms.gle/Vk5qzeXrCeFduLf1A. Disclaimer: This form is officially issued by the Embassy of the Sultanate of Oman. Embassy of the Sultanate of Oman, Cultural Division, No. 17, Jalan Kedondong, Off Jalan Ampang Hilir, 55000 Kuala Lumpur Tel: 03-4257 7378 / 03-4257 6630 Fax: 03-4257 1400
Iran	Letter of Eligibility (LOE)	University will contact Iranian Embassy in Malaysia for LOE application procedure. Mr. Saraf (+98 913 308 0273, WhatsApp Only)
Brunei	Certificate of Identify (Brunei Permanent Residence)	Student must obtain approval letter from High Commission Brunei in Malaysia. +60 19-212 0114, WhatsApp Only
China	China Credential Verification	Student must obtain verification for qualification completed in China or overseas through: CSSD: https://www.chsi.com.cn/ CSCSE: https://www.cscse.cn/
Qatar	Drug Test	Qatar Nationals residing in Qatar: Exempted from drug test requirement. Other nationalities residing in Qatar: Must provide a valid Qatar Residency Card. Non-Qatar nationals: Recommended to perform drug test in their home country. Provide an official letter of explanation from hospital if drug test is not available.